

Ebbetts Pass Fire District



MINUTES

Board of Directors
November 20, 2018

Approved 12/18/2018

1. The meeting was called to order at 9:00A.M. by President J. Scott McKinney and the Pledge of Allegiance was recited. Directors present: Mike Barr, Denny Clemens, Jon Dashner, Scott McKinney and Thomas Sullivan.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Matt O'Donnell, Rodney Hendrix
Pete Ryan, Rodney Rodr, Glenn Verkerk, Will Koelzow
Others present: (via Telephone) Chuck Nicholson, Marvin Pescador
Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

- 3.1. Mr. Sullivan made a motion to approve Consent Items 3.1 and 3.2. Mr. Dashner seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that Chuck Nicholson and Marvin Pescador of the accounting firm of Nicholson & Olson were present on the telephone. After making sure everyone could hear properly, Chief Johnson invited Chuck Nicholson to present his report.

Mr. Nicholson began by noting that the report showed that they had a clear, unqualified opinion of the District's financial position. He reviewed the communication to governance and what it encompassed. He encouraged staff to continue working toward getting a fixed asset listing for the District noting it was

more of a control issue and not a concern for him. He noted the progress that the District staff has made over the past years. He overviewed various elements of the report and then asked if there were any questions from the Directors. When there were no questions, Chuck Nicholson and Marvin Pescador disconnected the telephone. Then Mr. Dashner made a motion to approve the Independent Auditor's Report for fiscal year ending June 30, 2018. Mr. Barr seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4.2. Personnel Committee (Directors McKinney & Sullivan)

Chief Johnson reported that the light duty policy update had been discussed and that Firefighter-Paramedic Nathan Attaway had completed the hiring process and he would shortly be scheduled to begin full-time with the District. He added that Jeff Gately had signed up for the Calaveras County Fire Academy that was starting in January. He noted that Jeff Gately had also been learning water tender capabilities and had even helped with a water tender assignment on the Parrots Ferry Fire. Additionally, staff were training a new hydrant person, Bob Barron.

4.3. Fire Prevention Committee (Directors Clemens & Sullivan)

No report.

4.4. Apparatus/Equipment Committee (Directors Clemens & Sullivan)

The next meeting is scheduled on Tuesday, November 27.

5. **ELECTION OF BOARD OFFICERS FOR 2019 AND COMMITTEE APPOINTMENT**

After some discussion, Mr. Barr made a motion to elect Jon Dashner as Board President and Tom Sullivan as Board Secretary. Mr. Clemens seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

The following committee assignments were then determined:

Finance Committee:	Jon Dashner, Scott McKinney	alternate: Mike Barr
Personnel/Safety:	Scott McKinney, Tom Sullivan	alternate: Jon Dashner
Apparatus/Equipment:	Mike Barr, Denny Clemens	alternate: Tom Sullivan
Fire Prevention:	Denny Clemens, Tom Sullivan	alternate: Mike Barr

6. Scheduled Items:

6.1. Friends of the Calaveras County Library Arnold Chapter

Chief Johnson noted the thank-you for the District personnel's assistance with moving boxes of books for the recent Labor Day Weekend book sale.

6.2. Calaveras Public Power Agency Agenda and District Electrical Usage/Savings

Chief Johnson reported that he had included this correspondence because of comments made by one of the CPPA Board members regarding PG&E shutting down power during dry and high wind conditions. He added that the estimated

\$19,000 savings to the District by participating in the CPPA was also very nice to which the Board members concurred.

- 6.3. Zoll Important Notification: M Series Monitor Defibrillator End-of-Life Notification
Chief Johnson commented that it was very appropriate that the District had received his correspondence right after the previous regular Board meeting during which there had been discussion about the need to replace the District's monitors.
- 6.4. Policy Update: Policy 6138 Personnel: Light Duty Assignments
Chief Johnson reported that the only change to this policy was the addition of light duty assignment for the Fire Chief. Mr. Sullivan made a motion to adopt Policy 6138 as presented. Mr. Barr seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).
- 6.5. Joint Powers Agreement of Calaveras County Fire Joint Powers Authority
Chief Johnson asked to continue to review this item as other fire districts were wanting specific provisions added to the agreement.
- 6.6. Advanced Life Support Program Tax Measure: EPFD Focus Group Presentation
Chief Johnson reported that this was a draft report of possible options for dealing with the District's need for funding to sustain the current level of ALS services to the community. He then briefly reviewed the options for the Board and also highlighted some of the discussions during various meetings. He suggested that the Board have a public meeting at Independence Hall to see about getting more word out about the District's dilemma and possible solutions. BC Rodney Hendrix presented a draft of a flyer for this meeting if the Board members agreed with having the meeting. After some discussion, Mr. Barr made a motion to approve a special Board meeting to be held December 11th at Independence Hall in Arnold. Mr. Dashner seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

Mr. Sullivan then made a motion to present a single option to the public during the meeting. As there was no second, the motion died.

Mr. Barr made a motion to present the options that the focus group presented yet leaving the decision open and steered toward the one option more commonly accepted. Mr. Dashner seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan). Chief Johnson reported that he would begin distributing flyers about the meeting.

7. **REPORTS**

7.1. Administrative Report

Chief Johnson reported that Calaveras County Fire Chiefs had originally talked to the County about joining with the County but the legal advisors anticipated that there might be more success for the County by remaining separate so the fire districts were removed. The fire districts do now plan to discuss the chance of obtaining a portion of that settlement but a meeting has not yet been scheduled with the County CAO.

Chief Johnson reported that the Sheriff's Office dispatch fee had been discussed with some of their officials but the response was that they did not believe County Counsel would agree about a need to change the current contract. Additionally, the MVEMSA Director was fully aware of the issue of the fee being in the top tier of a survey of dispatch fees across the State.

7.2. Legislative Report

Chief Johnson reported that SB 1205 specifies that agencies are required to send certain commercial occupancy's inspections to the State which will be interesting if it is passed due to the State not funding requirements it is making for departments.

7.3. Administrative - EMS

No additional report.

8. **COMMENTS, QUESTIONS, CONSIDERATIONS**

8.1. Board Members – Mr. Dashner presented a copy of the letter that he had sent to the staff regarding the professional and efficient manner of the personnel that assisted an injured person in his own home. Mr. Dashner added that he did not believe that the incident could have been handled any better than it was.

8.2. Firefighters Association – Glenn Verkerk noted that the Awards/Christmas Dinner was Saturday, December 1st.

8.3. Employees' Group – Rodney Rodr thanked the Board members for their work.

8.4. Public Comments – Rodney Hendrix reported that the Celebration of Life for Bob Tapia was scheduled for 2:00 p.m. on Saturday, November 24, 2018.

9. **ADJOURNMENT**

Mr. Dashner made a motion to adjourn. Mr. Sullivan seconded; motion passed unanimously.
11:24 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary